



Step 1: Online application

Candidates must complete the following requirements during Step 1 of the process.

To apply, please follow the instructions below:

- ▶ Go to the **Apply now** section of this website.
- ▶ Answer the four gate questions to confirm that you meet the **minimum eligibility criteria** to apply for the program.
- ▶ If you do meet the minimum eligibility criteria, you will be able to proceed to the subsequent sections of the application form. This should take you between 45 - 90 minutes and includes the following requirements:

Application Form: Respond to all questions included in the form. We invite you to carefully consider your short-answer responses and use them to build your business case on why you should be selected to participate in this program. This should highlight what you and your organisation will gain from attending the program, your current or potential contribution to enhancing the business environment, as well as your involvement in change initiatives. Please give concrete examples whenever you can.

CV/ resume: include a professional summary, key qualifications and achievements, as well as your professional/work experience. You are kindly required to prepare your resume in advance and save in PDF format. You may obtain the template to be used for your cv from the website.

Supporting document: A scan of your valid Omani National ID card.

- ▶ Once you finalise the above requirements, please click **Submit** to complete Step 1 of the application process.

You may save your application and come back later to complete it at any time. Please ensure to **submit** your application by **27 May, 2017 (11:59 PM)**.

You will be informed by email whether or not your application has met the program's admission criteria on **30 May 2017**. In the event your application is successful, you will receive an email from system.administrator@sc-oasys.com containing instructions for Step 2 of the process.

Application tracking:

You will receive an automated email acknowledging receipt of your application from support@NLCP.om. This email will include your application reference number which must be quoted in any future communications.

In the unlikely event that you do not receive an email acknowledgement, please contact us at support@NLCP.om. It is advised that you check your Junk/Spam email folders for any anticipated emails throughout the application process in case some of our important messages have been filtered out.

You may also check the status of your application at any time by visiting the **Apply Now** page and entering your application number in the **Track Application Status** section.

Note: Unfortunately, we are unable to provide individual feedback requests for applications that do not meet the program's admissions criteria and who are not invited for Step 2 of the process.



Step 2: Online ability and personality questionnaire

Candidates must complete two requirements in Step 2 of the process:

2A. Online Ability Questionnaire (Swift Executive Aptitude) – we will provide a link to the online ability questionnaire (Swift Executive Aptitude) that includes measures of verbal, numerical and logical abilities. We assure you that your results will be treated with the utmost confidentiality.

- ▶ You will receive an initial invitation email from system.administrator@sc-oasys.com with general information about the test, instructions for completing it, and some practice guides to help you prepare for the test.
- ▶ You will also receive a separate email from system.administrator@sc-oasys.com with your Username/-Password and instructions on how to log in.
- ▶ Please note the following important information about the Online Ability Questionnaire:

Test language: You may choose to take the test in either English or Arabic.

Test duration: Please note that this is a **timed test** and you will have a total of **18 minutes** to complete it (A total of approximately 30 minutes, including the instructions, examples, and the actual test).

Completion date: You must complete the Online Ability Questionnaire by **03 June 2017** to be considered for the next phase.

You will receive an email by **05 June 2017** advising if you have been shortlisted for the Online Personality Questionnaire.

2B. Online Personality Questionnaire (Wave Professional Styles) - candidates are required to complete an online personality questionnaire (Wave Professional Styles) that measures potential in terms of traits and behaviours that are most relevant for the Program. We assure you that your results will be treated with the utmost confidentiality.

- ▶ You will receive an initial invitation email from system.administrator@sc-oasys.com with instructions for completing the questionnaire.
- ▶ You will also receive a separate email from system.administrator@sc-oasys.com with your Username/-Password and instructions on how to log in.
- ▶ Please note the following important information about the Online Personality Questionnaire:

Test language: You may choose to take the test in either English or Arabic.

Test duration: Although there is no specific time limit for this test, it is recommended that you complete the questionnaire **within 40-60 minutes**, and in one sitting.

Completion date: You must complete the Online Motivation Questionnaire by **10 June 2017** to be considered for the next phase.

You will receive an email by **15 June 2017** advising if you been short-listed for Step 3 of the process.

If you are shortlisted to the final step of the assessment process, please take note that you will need to make yourself **available in Muscat from 3 July 2017 to 12 July 2017**. The email will include the precise time, date, schedule, location as well as an overview of what to expect during the day.



Note: All candidates who complete the Online Ability and/ or Personality questionnaires will be provided with the option of generating their individual report(s). Instructions on how to generate the reports will be sent to all candidates by 22 June, 2017.

Step 3: Assessment centre

Step 3 of the process entails candidates undergoing a full day assessment centre

The assessment centres will take place in Muscat from **3 July 2017 to 12 July 2017**. Step 3 of the assessment process entails candidates undergoing a full day assessment centre.

The assessment centre will be conducted in English or Arabic by a group of independent specialists. As part of the comprehensive assessment centre you will participate in the following:

- ▶ Individual analysis exercise (approx. 90 mins) – This includes a case study where you will analyse information and present your findings individually.
- ▶ Group exercise (approx. 60 minutes) – This includes a case study where you will discuss information as a group and arrive at mutually agreed recommendations and present your recommendations to your assessors.
- ▶ Competency based interviews (approx. 90 mins) - This interview seeks to probe into specific leadership capabilities based on the online tests and questionnaires, as well as our understanding of your past achievements, future aspirations, and how you may benefit from the program and contribute to improving the business environment in Oman in the future.

Note: the allocated dates and timings of the assessment centres cannot be changed, so please ensure that you plan to make yourself available in Muscat during the estimated assessment period.

Official announcement

The 35 successful candidates for the National Leadership & Competitiveness Program will be notified by email on **August 6, 2017**. Their names will also be published on the program's website.

Module 1 will begin in Oxford, UK, on **September 24, 2017** and Module 4 will end in Muscat on **April 26, 2018**.

Program Key Dates

APPLICATIONS OPEN

14th May

ASSESSMENT CENTRES STARTS

03rd July

SUCCESSFUL APPLICANTS ANNOUNCED

06th Aug

MODULE 1 STARTS

24th Sep